



Dear Applicant,

2019

CAMP CEDARBROOK is a non-denominational camp serving campers from grades 2-12. Our staff is composed of volunteers from all walks of life and from many different backgrounds and churches. Our volunteers consist of parents, grandparents, teachers, and church leaders, just to name a few. This mixture adds much to the learning experience of the campers. The most important criteria for our staff are that they love the Lord and desire to communicate this love to children. Camp is a concentrated time where you will have the opportunity to share God's love and His plan of salvation with many children. Camp changes their lives and it will change yours as well as you follow His leading.

We are excited about having new staff join us each year as well as renewing fellowship with return staff. The blend of return staff and new staff creates an atmosphere in which the campers can grow and experience new things each year. Whether you are a veteran or new to camp, we would like you to prayerfully consider being a part of our staff this summer. **Please see the next page for more information about the positions available and the dates of camp, including a training weekend that helps you prepare and fulfills our obligation to train you for this important ministry.**

Please fill out the staff application and activity interest sheet and return them, as soon as possible, to the appropriate director (see information sheet). Note you must sign a Staff Agreement before your application is considered complete. If you have any questions contact either of the directors, their addresses and phone numbers are on the next page. Thank you for considering CAMP CEDARBROOK as an opportunity to minister to children and youth.

In His service,

Elizabeth Eakins and Steven Farmer  
Directors

Training Weekend: Attendance **is required** of all staff  
Friday, April 26<sup>th</sup> - 8:00 pm through Sunday, April 28<sup>th</sup> - 11:30 am  
Cost: Love offering will be taken to help cover our \$106/person charge

Camp Dates: Each CAMP CEDARBROOK staff member needs to arrive at camp by 2:00 pm on Saturday. Assistant Directors, Division Directors, and Support Staff by 1:00 pm. Staff are usually free to leave about 12:00 pm on Saturday or as soon as your area is closed down. All staff must be out of camp by 1:00 pm.

CILT Camp – June 9 – June 15

GIRLS' Camp – June 16 – 22

BOYS' Camp – June 16 – 22

Brief Job Descriptions:

**Counselor:** Responsible for 6-8 campers, leading daily Bible Exploration, cabin devotions and cabin time with his/her own cabin group; teaches 1 or 2 activity classes; participates in planning and implementing evening programs.

**Division Director:** Responsible to care for staff in his/her division, coordinates all division activities. (Previous CAMP CEDARBROOK experience required.)

**Tuck Shop:** Stocks and sells merchandise in the Tuck Shop (camp store), participates in Sunday camper registration, inputs purchases into the computer, teaches 1 activity, participates in evening programs, and makes refunds on Friday.

**Nurse:** Responsible for handling emergency health care in case of accidents, dispenses camper and staff medications, administers general first aid and TENDER LOVING CARE. Must be licensed.

**Activity Specialist:** Coordinates area of specialty (Waterfront, Horsemanship), teaches activity classes, organizes equipment and supplies, participates in free time and evening activities, and is a resource to activity leaders.

**Weekend Staff:** Reports to camp Friday evening and stays through Sunday lunch. Is responsible for all campers on site over the weekend. Includes taking them to town for laundry and lunch, afternoon free time, cookout, evening program, and being their counselor for the night.

**Bird Name:** Each staff member must have a bird name by the end of Pre-Camp. One reason we use bird names is to bridge the gap between the formal "Mr. or Mrs." And the informal first name. A few examples are: Rooster, Quito, Robin, Splash

**RETURN SIGNED STAFF APPLICATION TO:**

**CCT**  
**391 County Road 333**  
**Rosebud, TX 76570**

Girls' Director: Elizabeth Eakins  
Boys' Director: Steven Farmer

**PERSONAL DATA:**

Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ BIRDNAME: \_\_\_\_\_  
Last First Middle Spouse

Address \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
City State Zip

Phone: \_\_\_\_\_  Cell Phone: \_\_\_\_\_  
Check the phone number you want on the staff list.

e-mail: \_\_\_\_\_ Birth date: \_\_\_\_\_ Marital Status:  S  M  D  W

Social Security Number: \_\_\_\_\_ Driver License Number: \_\_\_\_\_ St: \_\_\_\_\_

**HISTORY:**

Indicate highest grade completed - High School \_\_\_\_\_ College \_\_\_\_\_

Degree(s) held: \_\_\_\_\_ Major(s): \_\_\_\_\_

Occupation: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Duration of employment: \_\_\_\_\_ Name of supervisor: \_\_\_\_\_

Supervisor's email: \_\_\_\_\_

Hobbies: \_\_\_\_\_

Home Church: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

Are you involved in a youth ministry at your church?  YES  NO What position? \_\_\_\_\_

Other leadership experience: \_\_\_\_\_

Children who will be campers: Name: \_\_\_\_\_ Grade: \_\_\_\_\_ (in fall)  
 Name: \_\_\_\_\_ Grade: \_\_\_\_\_ (in fall)

**POSITIONS DESIRED:** Please indicate your preferences.

Position preferred (indicate 1st and 2nd choice)

1  2 Cabin Counselor     1  2 Nurse (R.N.)     1  2 Ass't Director

1  2 Division Director     1  2 Wrangler     1  2 Activity Specialist \_\_\_\_\_

1  2 Tuck Shop     1  2 Ass't Wrangler     1  2 Other: \_\_\_\_\_

Age group you prefer to work with (indicate 1st and 2nd choice)

1  2 Voyagers (grade 2)     1  2 Trailblazers (grades 5-6)     1  2 Challengers (grades 7-9)

1  2 Pathfinders (grades 3-4)     1  2 Shikaris (girls grade 7)     1  2 Explorers (grades 10-12)

Week(s) for which you are applying:

CILT Camp (6/10-16)     Girls' Camp (6/17-23)     Boys' Camp (6/17-23)

Order theme camp shirt Cost is \$15     S     M     L     XL     XXL

**HEALTH:** A physical by a physician is not required for participation as a staff member.

Are you in good health?  YES  NO

Any limitations? \_\_\_\_\_

**CAMPING EXPERIENCE:**

Number of years on staff at CAMP CEDARBROOK? \_\_\_\_\_ C.I.L.T. Grad? \_\_\_\_\_

Positions held: \_\_\_\_\_

Other camping experience: \_\_\_\_\_

**MOTIVATION:** Please comment on the following statements.

A person needs to understand and do the following in order to become a Christian:

I am interested in being a CAMP CEDARBROOK TEXAS staff member because:

Why do you want to work with children?

What age do you prefer to work with and why?

My strengths and possible contributions to the camp ministry are:

The Lord has been working in my life during the past year in the following areas/ways.

**REFERENCES:** Give four references of people who know you on a daily basis - professional, personal, family member, and a person of your choice.

Name _____ Address _____ City _____ St _____ Zip _____ Phone _____ Email _____	Name _____ Address _____ City _____ St _____ Zip _____ Phone _____ Email _____
Name _____ Address _____ City _____ St _____ Zip _____ Phone _____ Email _____	Name _____ Address _____ City _____ St _____ Zip _____ Phone _____ Email _____

**STAFF COMMITMENT:** This application must be signed by applicant before approval can be considered.

1. I have read, agree with, and will adhere to CAMP CEDARBROOK TEXAS "Personnel Policies" and "Spiritual Standard and Statement of Faith"
2. I hereby authorize CCT to contact all prior employers and any references listed herein to verify all information provided and to obtain any and all information related to my character and past work performance. I further hereby release all references and prior employers from any liability for information provided in good faith
3. I hereby authorize and give permission to CCT to do a background check as in accordance with the law.
4. I understand that it is my responsibility to attend all training including the pre-camp training and in-camp training as described on information sheet.
5. I will not show inappropriate pictures or videos, use inappropriate sexual or vulgar language, touch children inappropriately, or participate in sexual horseplay with children
6. I commit to report inappropriate behavior and understand reporting is kept confidential
7. I understand that being a volunteer CAMP CEDARBROOK TEXAS staff member means serving...cooperating with the Director and other staff members as "unto the Lord," obeying camp policies and sacrificing personal desires in the interest of the campers. My chief aim will be to make the Lord Jesus Christ real in my life as I live with others.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

## Activity Interests

Bird Name: \_\_\_\_\_ Name: \_\_\_\_\_

This is your \_\_\_\_\_ year on staff Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Each camper chooses a morning activity and an afternoon activity they will take all week. Each staff person is asked to teach at least one activity. These sessions are 60-90 minutes and include 6-8 campers. As staff, you may also be asked to teach a second activity, assist in an activity, or lead an informal activity during free time. Our Activity Coordinators will assist you in choosing the activities you lead and provide you with teaching resources, training opportunities, and supplies as needed.

Activities offered at Camp Cedarbrook focus on safety, skill building, and spiritual/personal application while having fun. Activities offered depend on availability and expertise of staff, interest of campers, and availability of a suitable location on the campsite. Personal hobbies and interests are great sources for new or improved classes.

These activities include but are NOT limited to Boating, Target sports, Ropes and Challenge sports, Horsemanship, Nature and Outdoor Living, and a variety of Crafts and Arts (Wood working, Leathercraft, Pottery, Decoupage, Mini quilting, Clowning/mime, Camp newspaper, Calligraphy, Drama). With these things in mind, please answer the following questions to help us place you in an activity that you and the campers will enjoy.

1. What activities do you have experience, training or a passion to teach?
2. What activities do you have in interest in learning or improving so that you can assist a more experienced instructor and/or receive additional training or mentoring?
3. Do you have a skill or hobby you would like to share with campers in an informal, free time setting?
4. Please make a note of any specialized training, certifications, or memberships.

Please start thinking about ways to build up the campers in your activities:

- Each activity should teach a new skill or build existing skills. We want campers to have fun and gain confidence by learning something new.
- Camp activities help develop character traits like perseverance, patience and compassion. This summer, we'd like each activity group to serve others in some way. For example, a craft class could make a gift for a family member. A ropes class could learn games and lead smaller kids in them during free time. A nature class could set up a bat house.
- Each activity is an opportunity to convey God's reality and personality to the campers. They are not only about completing the project or skill level at hand, but also about sharing Jesus and growing into His image in the context of everyday life.

The activity coordinators will contact you to let you know what you will teach. They will tell you what resources are available, and deadlines for requesting supplies and equipment.

If you have any questions, please contact the appropriate director.

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ State: \_\_\_\_\_

Previous Residence(s) for the last 5 years. Include college and home.

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Years \_\_\_\_\_

Have you ever been convicted of, been on probation for, or received a suspended execution of sentence for any act of violence against minors, including but not limited to those listed here?

- Indecent assault and battery on a child under fourteen or on a mentally retarded person
- Rape or assault with the intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any crime

 **YES**  **NO** If yes please explain on the back.

Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children?

 **YES**  **NO** If yes please explain.

Are you subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection?

 **YES**  **NO** If yes please explain.

Have you ever been placed on any local, state, or federal registry for sex offenders.

 **YES**  **NO** If yes please explain.

Have you ever been sued in a civil court of law where the allegation involved illegal, inappropriate, or sexual conduct or contact with a minor child.

**YES**  **NO** If yes please explain.

Have you ever been disciplined or dismissed from any volunteer/employment position for any reason following allegations of sexual misconduct, physical and/or verbal aggression, or other inappropriate behavior or conduct.

**YES**  **NO** If yes please explain.

Do you have any disciplinary action or investigation pending by an employer, organization, professional association, or licensing body, for violence, sexual misconduct, or other misconduct involving children.

**YES**  **NO** If yes please explain.

Have you ever sought out or intentionally viewed child pornography.

**YES**  **NO** If yes please explain.

Have you ever been convicted of a Class C misdemeanor or felony?

**YES**  **NO** If yes please explain.

I understand that:

- The camp may deny employment to anyone who answers yes to any of the above questions
- In applying for a position this information is subject to verification
- The camp may terminate employment or volunteer service of any person is:
  - Found to have a history of complaints of abuse of a minor and/or
  - Found to have resigned, been terminated, or been asked to resign (paid or volunteer) due to complaints of sexual abuse of a minor
  - This disclosure statement must be updated yearly.

I give permission for CAMP CEDARBROOK to run a background check on me.  **YES**  **NO**

Signature \_\_\_\_\_

Date \_\_\_\_\_





# STAFF HEALTH FORM

Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last First Middle DOB Age

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Street City State Zip

Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ State: \_\_\_\_\_

Do you have medical insurance?  Yes  No If yes, please provide ID # \_\_\_\_\_  
 Name of company \_\_\_\_\_  
 Address of company \_\_\_\_\_

In Case of Emergency Notify \_\_\_\_\_ Phone \_\_\_\_\_  
 Physician \_\_\_\_\_ Phone \_\_\_\_\_

\*Date of last physical examination \_\_\_\_\_ by DR. \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ General Health  Good  Fair  Poor Date of Last Tetanus \_\_\_\_\_

Allergies?  YES  NO If Yes, specify: \_\_\_\_\_

Operations?  YES  NO If Yes, specify with dates: \_\_\_\_\_

Serious Illnesses?  YES  NO If Yes, specify with dates: \_\_\_\_\_

Physical Disability?  YES  NO If Yes, specify: \_\_\_\_\_

Can you participate in all activities?  YES  NO If no, specify limitations: \_\_\_\_\_

Please list prescription medication you will be taking while at camp for health conditions that could be affected by you participation in the camp program.

MEDICATION	DOSE	REASON FOR TAKING

Note: Please do not bring unnecessary or non-prescription medication to camp. We have a well-stocked infirmary.

### EMERGENCY AUTHORIZATION

To the best of my knowledge, all of the above information is correct, accurate and complete. In the event of any illness, accident or injury, I give permission for CAMP CEDARBROOK to arrange transport for me to the nearest medical facility for any medical treatment deemed necessary including emergency room care, hospitalization and/or surgery. I authorize CC to release information, including health history, about my child to necessary personnel, including camp, hospital, and emergency staff.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*If you have not had a physical exam within the last 2 to 3 years, or if you have any chronic or recurring illness, we strongly recommend clearance by a physician before you attend camp.

## General:

1. Each staff member has a personal commitment to Jesus Christ.
2. Each staff member has a commitment to a Christian lifestyle in accordance with Biblical principles honoring the body as the temple of the Holy Spirit.
3. Each staff member shall receive and sign the staff agreement and statement of faith. We serve an inter-denominational constituency, individual church doctrines are not to be taught, nor the doctrines of others to be ridiculed.
4. Each staff member is to attend Pre-Camp training.
5. Age specifications:
  - i. Minimum is 19 years of age...or have completed one year of college or its equivalent. (exception is CILT graduate)
6. Must submit completed health history.

## In Camp:

1. Each staff member needs to be concerned about the welfare of other individuals and the welfare of the camp as a unit, above their personal welfare.
2. Each staff member will contribute to an atmosphere which provides opportunity for campers to come to know Jesus Christ.
3. Each staff member needs to arrive at the camp the day prior to the opening of the camp session. (See enclosed information sheet for exact date and time.) At the closing of the session, one week staff are free to leave at 11:00 a.m.
4. Each staff member is to attend all staff meetings and morning Bible study.
5. Recognizing the effects of tobacco, alcohol, and narcotics on the individual and realizing our responsibility to the churches we serve, use of these substances must be prohibited.
6. Each staff member needs to recognize their specific area of responsibility and to operate within the established lines of communication.
7. Each staff is assigned an average of 2 hours free time per day. In addition, those working more than one session will be assigned time off after the first session of work. (Time off will be assigned as part of the staff agreement.)
8. A lounge area is provided for staff use during time off. This area is to be quiet after 10:30 p.m. and lights must be out by 11:00 p.m.
9. Personal cell phone use will be limited to off duty time and to be used out of the sight of campers.
10. All staff will be in bed by 11:15 p.m.
11. Each staff member must turn in all medications for safe-keeping.

## Parent-Child:

1. Parents are generally not assigned to the same division as their children and rarely the same cabin. Each child has the right to be a camper.
2. Campers are asked not to arrive in camp before the opening of registration on Sunday. Any early arrival must be approved by the Camp Director. **An early arrival fee will be charged.** It is necessary that staff be able to focus their efforts on finalizing plans and establishing a working team relationship during the In-Camp training.

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Spiritual Standard

All camp board and staff members--and workers in any capacity--shall be those who are committed to Christ and His service and seek to manifest the kind of life expressed in Romans 12:10-12:

"Be devoted to one another in brotherly love; give preference to one another in honor; not lagging behind in diligence, fervent in spirit, serving the Lord; rejoicing in hope, persevering in tribulation, devoted to prayer." (NAS)

Statement of Faith

- A. We believe in one God, eternally existent in three persons: Father, Son, and Holy Spirit. John 14:16-17, Matthew 28:19.
- B. We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man. Matthew 1:18-23.
- C. We believe in the Scriptures of Old and New Testaments as verbally inspired by God and inerrant in the original writings, and they are of supreme and final authority in faith and life. 2 Peter 1:20-21, 2 Timothy 3:16-17.
- D. We believe that man was created in the image of God; that he sinned, and thereby incurred, not only physical death, but also that spiritual death which is separation from God; and that all human beings are born in sin and that this sinful nature is the origin of all sinful acts in thought, work and deed. Gen. 1:26, Rom. 5:12, Is. 59:2, Rom. 6:23.
- E. We believe that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood. Romans 5:8-9.
- F. We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit, and thereby become children of God. John 1:12, Romans 8:9.
- G. We believe in the bodily resurrection of Christ and His ascension to Heaven, and in His present work as High Priest and advocate. 1 Corinthians 15:3-4, Hebrews 4:14-16.
- H. We believe in the personal return of Jesus Christ. Acts 1:11, 1 Thessalonians 4:16-17.
- I. We believe in the bodily resurrection of the just to everlasting blessedness, and the unjust to everlasting punishment. Acts 24:15, Revelation 20:15 Romans 6:23.

Unifying Denominational Differences

Since many denominational groups are involved in the CAMP CEDARBROOK TEXAS program, the CAMP CEDARBROOK TEXAS staff members are asked not to promote or practice denominational distinctives which are not found in the CAMP CEDARBROOK TEXAS Statement of Faith. We encourage the unity we find through the Holy Spirit by adhering to the basic beliefs we hold in common.

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